

## List of thematic fields of study

<b>Agriculture Sciences</b>	<b>Education, Teacher Training</b>	<b>Languages and Philological Sciences</b>
01,1 Agriculture	05,1 Teacher Training	09,1 Modern EC Languages 13,1
01,2 Agricultural Economics	05,2 Primary Education	09,2 General and comparative literature 13,2
01,3 Food Science and Technology	05,3 Secondary Education	09,3 Linguistics 13,3
01,4 Horticulture	05,4 Vocational and Technical Education	09,4 Translation, Interpretation 13,4
01,5 Fisheries	05,5 Adult Education	09,5 Classical Philology 13,5
01,6 Forestry	05,6 Special Education	09,6 Non-EC Languages 13,6
01,7 Animal Husbandry	05,7 Educational Science, Comparative Education	09,8 Less Widely Taught Languages 13,7
01,8 Tropical/Subtropical Agriculture	05,8 Educational Psychology	09,9 Others – Languages and Philological Sciences 13,8
01,9 Others – Agricultural Sciences	05,9 Others – Education, Teacher Training	<b>Law</b> 13,9
<b>Architecture, Urban and Regional Planning</b>	<b>Engineering, Technology</b>	10,1 Comparative Law, Law with Languages
02,1 Architecture	06,1 Mechanical Engineering	10,2 International Law 14,1
02,2 Interior Design	06,2 Electrical Engineering	10,3 Civil Law 14,2
02,3 Urban Planning	06,3 Chemical Engineering	10,4 Criminal Law, Criminology 14,3
02,4 Regional Planning	06,4 Civil Engineering	10,5 Constitutional /Public Law 14,4
02,5 Landscape Architecture	06,5 Electronic Engineering, Telecommunications	10,6 Public Administration 14,5
02,6 Transport and Traffic Studies	06,6 Manufacturing Sciences (including CAD, CAM, CAE)	10,7 European Community/EU Law 14,6
02,9 Others – Architecture, Urban and Regional Planning	06,7 Materials Science	10,9 Others – Law 14,7
<b>Art and Design</b>	06,8 Aeronautical Engineering	<b>Mathematics, Informatics</b> 14,8
03,1 Fine Art (Painting, Sculpture, Printmaking)	06,9 Others – Engineering, Technology	11,1 Mathematics 14,9
03,2 Music and Musicology	<b>Geography, Geology</b>	11,2 Statistics
03,3 Performing Arts	07,1 Geography	11,3 Informatics, Computer Science 15,1
03,4 Photography, Cinematography	07,2 Environmental Sciences, Ecology	11,4 Artificial Intelligence 15,2
03,5 Design (Graphic Design, Industrial Design, Fashion, Textile)	07,3 Geology	11,5 Actuarial Science 15,3
03,6 History of Art	07,4 Soil and Water Sciences	11,9 Others – Mathematics, Informatics 15,4
03,9 Others – Art and Design	07,6 Geodesy, Cartography, Remote Sensing	<b>Medical Sciences</b> 15,5
<b>Business Studies, Management Science</b>	07,7 Meteorology	12,1 Medicine 15,6
04,1 Business Studies with languages	07,9 Others – Geography, Geology	12,2 Psychiatry and Clinical Psychology 15,9
04,2 Business Studies with technology	<b>Humanities</b>	12,3 Dentistry
04,3 Accountancy, Financial Management	08,1 Philosophy	12,4 Veterinary Medicine 16,1
04,4 Tourism, Catering, Hotel Management	08,2 Theology	12,5 Pharmacy 16,2
04,5 Industrial Relations and Personnel Management	08,3 History	12,6 Nursing, Midwifery, Physiotherapy 16,3
04,6 Secretarial Studies	08,4 Archaeology	12,7 Public Health 16,4

04,7 Marketing and Sales Management  
04,9 Others – Business Studies, Management Science

08,9 Others – Humanities

12,8 Medical Technology  
12,9 Others – Medical Sciences

16,9

**Natural Sciences**

Biology  
Physics  
Chemistry  
Microbiology, Biotechnology  
Nuclear and High Energy Physics  
Biochemistry  
Astronomy, Astrophysics  
Oceanography  
Others – Natural Sciences

**Social Sciences**

Political Science  
Sociology  
Economics  
Psychology and Behavioural Sciences  
Social Work  
International Relations, European Studies, Area Studies  
Anthropology  
Development Studies  
Others – Social Sciences

**Communication and Information Sciences**

Journalism  
Radio/TV Broadcasting  
Public Relations, Publicity, Advertising  
Library Science  
Documentation, Archiving  
Museum Studies, Conservation  
Others – Communication and Information Sciences

**Other Areas of Study (specify in free text area)**

Physical Education, Sport Science  
Leisure Studies  
Home Economics, Nutrition  
Nautical Science, Navigation

## **Checklista för handläggning av institution/fakultet. antagning vid LU av ECW-doktorand**

1. Efter att respektive konsortiums utlysning stängs skickas ansökningar för studier vid LU till universitetets kontaktperson som fördelar handlingarna till respektive fakultet. Fakultetens kontaktperson fördelar ansökningarna till ansvarig för studieområdet eller ansökningarn skickas direkt till ansvarig för ämnesområdet.
2. Inkommande handlingar diariförs av LU-kontaktpersonen, vanligtvis Internationella relationer.
3. Ansvarig för studieområdet gör en bedömning av sökande och upprättar en prioriteringslista över stipendiaterna. Gradering från 0-vill absolut inte ha, 1-vill inte ha kan, 2-vill ha, 3 vill väldigt gärna (se kap 7.1). Prioriteringslista skickas via fakultetens kontaktperson till LUs kontaktperson. I särskilda fall kan prioriteringslista skickas direkt till LUs kontaktperson.
4. LUs kontaktperson sammanställer en prioriteringslista för universitetet enligt kriterier uppställda av konsortiet och europeiska kommissionen. Förhandling om stipendietilldelning sker inom konsortiet.
5. Beslut om tilldelning av stipendier går direkt till sökande.
6. Antagning av doktorand sker enligt antagningsordning avseende utbildning på forskarnivå vid LU. I samband med antagning av doktorand skickar institutionen kopia till LADOK.
7. Beslut skickas från kansliet till institution. För utbetalning skickas beslutet av institution till lönekontoret.
8. Beslut om utbetalning av stipendier för doktorander skrivs av LUs-kontaktperson, vanligtvis Internationella relationer.



**LUND**  
UNIVERSITY

International Relations Office



Erasmus Mundus External  
Cooperation Window

## **Erasmus Mundus External Cooperation Window**

### **Grant Holder Information Sheet**

Name of grant holder-

Family name:

Given name(s):

Date of Birth:

Sw. personal identity number:

Home country:

Home university:

Contact details in Lund-

Address:

Phone number:

Email:

Study programme/subject at LU:

Exact start and end date of studies:

Bank account number in Swedish bank:

Name of bank:

## Hosting Agreement for visiting researchers in Sweden

### Appendix to application

This Hosting Agreement shall be used when researchers from countries outside the European Union (EU) or the European Economic Area (EEA) are invited by a research organisation (institute, organisation, company, etc.) to conduct research in Sweden for a period of more than three months.

This Hosting Agreement is a precondition for the research organisation being able to receive the visiting researcher and for the researcher to be able to get a residence permit. The agreement is part of the visiting researcher's application for a residence permit and must be used together with the Swedish Migration Board's form 'Application for a residence permit for a visiting researcher' (MIGR 126011).

Through the agreement, the research organisation undertakes to receive the visiting researcher and the visiting researcher undertakes to conduct the research project. The agreement must therefore be signed by both the research organisation and the visiting researcher. Provisions on a Hosting Agreement are contained in the Approval of Research Organisations to Receive Visiting Researchers Act (2008:290).

You can also find this form, the application form for a residence permit for foreign visiting researchers and more information on our website at [www.migrationsverket.se](http://www.migrationsverket.se). Please complete the form on your computer, as this will facilitate our processing of your case.

#### 1. Parties under this agreement

This Agreement applies between the research organisation and visiting researcher stated below.

##### Research organisation

Institute, company, etc.	Lunds universitet	Corporate/Organisation ID number	202100-3211
Address	BOX 117 221 00 LUND		

##### Visiting researcher

Surname	First name(s)		
Date of birth (year, month, day)	/	/	Sex <input type="checkbox"/> Woman <input type="checkbox"/> Man
Nationality	Current place of residence (place and country)		

#### 2. Responsible contact person at research organisation

Title	Name
Telephone	E-mail address

#### 3. Details of the research project

Briefly describe the purpose of the research project, how it is to be funded and the visiting researcher's role in the project	
Period during which the visiting researcher is to participate in the research project	
Start date	End date
/ /	/ /



**Individual Contract for studies/work within Erasmus Mundus External Cooperation Window (EMECW) at Lund University**

The contracting parties:

, ; born on //, passport No. ,

and

**Lund University**; represented by ,

**Agree on:**

Within the framework of the EMECW Lot , Lund University will provide the scholarship holder with:

- a scholarship allowance of euro/month for a maximum of study months to study at LU during the period // - //.

- a travel grant of maximum euro.

All amounts will be paid in SEK according to a set exchange rate.

The scholarship holder will:

- utilize the grant exclusively for the purpose of academic activity at Lund University during the mentioned period.

- immediately inform the local EMECW Coordinator about changes of the planned mobility period. In case the mobility is prematurely terminated, the grant will be discontinued accordingly and the scholarship holder will be obliged to return the exceeding part of the grant.

- fill out the STARS, Study Abroad Report System, <http://www.stars.liu.se> and report to your local EMECW Coordinator before departure from Lund.

**Signatures:**

Scholarship holder \_\_\_\_\_ Date: \_\_\_\_\_

Lund University representative \_\_\_\_\_ Date: \_\_\_\_\_

Faculty/department representative \_\_\_\_\_ Date: \_\_\_\_\_



**LUND**  
UNIVERSITY

**International Relations Office**

**Invitation**

**Diariennr**

**15/09/2009**

Address:

,

### **Invitation - PhD studies**

It is our great pleasure to invite , , , born on //, Passport to the at Lund University during the period // to //, in the frame of the Erasmus Mundus External Cooperation Window programme.

All costs of the visit including economy class travel, cost of living, accommodation and insurance are to be covered by the grant from the Erasmus Mundus External Cooperation Window Programme. The will host the visit and agrees to provide basic facilities so that can pursue PhD studies.

During the studies in Sweden is covered by the Swedish State Insurance for Foreign Students in Sweden (STUDENT IN). This coverage is restricted to the student's semester at Lund University and extends only to claims arising while the student is physically present in the country of Sweden. The student also agrees to reading and accepting the terms and conditions of the insurance agreement as set out in the following link: [www.kammarkollegiet.se/forsakr/villkor/studentineng.pdf](http://www.kammarkollegiet.se/forsakr/villkor/studentineng.pdf)

Stamp

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**LUND**  
UNIVERSITY

**International Relations Office**

**Invitation**

**15/09/2009**

**Diariennr**

,  
Address:  
,

### **Invitation**

It is our great pleasure to invite , born on //, to visit the at Lund University during the period // to //, in the frame of the Erasmus Mundus External Cooperation Window programme.

All costs of the visit including economy class travel, cost of living and accommodation are to be covered by the grant from the Erasmus Mundus External Cooperation Window Programme. During the mobility in Sweden is covered by the Swedish State Group Insurance and Personal Insurance as set out in the following link:  
<http://www.kammarkollegiet.se/forsakr/villkor/UKGIF070701.pdf>

The will host the visit and agrees to provide basic facilities so that can pursue research.

Stamp

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**LUND**  
UNIVERSITY

**International Relations Office**

**Invitation**

**Diariernr**

**15/09/2009**

Address:

### **Invitation**

It is our great pleasure to invite , , , born on //, to visit the at Lund University during the period // to //, in the frame of the Erasmus Mundus External Cooperation Window programme.

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## Områdenas/fakulteternas EMECW-kontaktpersoner vid LU

	<b>Nivå</b>	<b>Kontaktperson</b>	
<b>M fak</b>	UG, MSc, PhD PD och Staff	Karin Frydenlund Mattias Brattström - senare internationell handläggare	Marie Fernbrant
<b>S-fak</b>	Lägre nivåer Högre nivåer	Elisabeth Axell Kjell Nilsson	Tiina Rosenberg
<b>EHL</b>	UG MSc PhD, PD, Staff Övergripande	internationell koordinator på EHL Masterkoodinatorer Studierektor för forskarutbildning vid EHL Kristina Eneroth	
<b>LTH</b>	Alla nivåer	Christina Grossman	Per Becker Per Warfvinge
<b>N-fak</b>		Olle Söderman Anna von Barth	
<b>K-fak</b>		Joakim Nilsson	
<b>HT</b>		Kanslichef	
<b>10 området</b>		?	
<b>J-fak</b>		Biträdande studierektor	



**LUND**  
UNIVERSITY

International Relations Office

**LETTER OF ACCEPTANCE**

Dnr:

15/09/2009

,  
Address:

,

## Letter of Acceptance

This is to certify that , born on //, Passport , , has been accepted as an exchange student at Lund University, Sweden.

has been selected for a mobility grant in the frame of the European exchange programme Erasmus Mundus External Cooperation Window Lot . The grant covers one return ticket, costs of stay and study and insurance costs for the study period at Lund University.

In order to take part in the full study programme and according to the rules of the Erasmus Mundus External Cooperation Window programme should study at Lund University during the period // to //.

Lund University shall make every reasonable effort to assist in finding suitable accommodation.

During the studies in Sweden is covered by the Swedish State Insurance for Foreign Students in Sweden (STUDENT IN). This coverage is restricted to the student's semester at Lund University and extends only to claims arising while the student is physically present in the country of Sweden. The student also agrees to reading and accepting the terms and conditions of the insurance agreement as set out in the following link: [www.kammarkollegiet.se/forsakr/villkor/studentineng.pdf](http://www.kammarkollegiet.se/forsakr/villkor/studentineng.pdf)

Stamp

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#### Research organisation

Institute, company, etc.	Corporate/Organisation ID number
Address	

#### Visiting researcher

Surname	First name(s)
Date of birth (year, month, day)	Sex <input type="checkbox"/> Man <input type="checkbox"/> Woman
Nationality	Current place of residence (place and country)

### 2. Responsible contact person at research organisation

Title	Name
Telephone	E-mail address

### 3. Details of the research project

Briefly describe the purpose of the research project, how it is to be funded and the visiting researcher's role in the project

Period during which the visiting researcher is to participate in the research project

Start date

End date

#### 4. Visiting researcher's qualifications

Education/qualifications
Current employer or institute/seat of learning
Other information about the visiting researcher's qualifications in relation to the purpose of the project

#### 5. Pay and other working conditions

The hosting agreement confirms that

- the visiting researcher will have access to funds for her/his maintenance for each month of her/his stay in Sweden, which amount at least to the sum prescribed in the regulation of the Swedish National Agency for Higher Education,
- the cost of the journey back is covered in accordance with the above mentioned regulation,
- the visiting researcher has comprehensive health insurance (only applies if the stay in Sweden will be *shorter* than one year).

State any other relevant working conditions and also the legal relationship that otherwise applies between the parties.

#### 6. Other matters regarding the agreement

This Hosting Agreement ceases to apply if the visiting researcher is not granted a residence permit or the planned research project ceases.

The research organisation must rapidly notify the Swedish Migration Board about every circumstance that may impede the completion of the Hosting Agreement.

#### 7. Other information

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#### 8. Signatures

The research organisation undertakes to receive the visiting researcher to conduct the research project described subject to the above-mentioned conditions.

.....  
Place and date

.....  
Signature

.....  
Print name

The visiting researcher undertakes to conduct the research project described subject to the above-mentioned conditions.

.....  
Place and date

.....  
Signature

.....  
Print name

**Arbetsgivare**

Namn <b>LUNDS UNIVERSITET</b>	Arbetsgivarnummer <b>85641</b>
Kontaktperson	Telefonnummer (även riktnr.)

**Löntagare**

Personnummer	Efternamn	Förnamn
c/o-adress		
Utdelningsadress		
Postnummer och ort		
<input checked="" type="checkbox"/> Nyanställd	Konto i Nordea	Konto i annan bank (clearing- och kontonummer)
<input type="checkbox"/> Ändring		
<input type="checkbox"/> Kontakta mig, jag vill bli kund i Nordea och få lönen insatt på Personkonto	Telefonnummer dagtid	Telefonnummer kvällstid

**Information om behandling av personuppgifter**

Personuppgifter som lämnas i denna blankett behandlas av banken för förberedelse och administration av löneutbetalning. Personuppgifterna kommer endast att användas för detta ändamål. Om du vill ha information om vilka personuppgifter om dig som behandlas av banken kan du skriftligen begära detta hos Nordea Bank AB (publ), Personuppgiftsansvarig, 105 71 Stockholm. Det är också till den adress som du skall vända dig om du vill begära rättelse av felaktig eller missvisande uppgift.

**Underskrift**

Ort och datum <b>Lund, 2009-09-15</b>
Underskrift
Namnförtydligande

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