



01 December 2009

LUND UNIVERSITY

International Student Mobility Group

Dear colleagues,

We are sending you information and contact details which we hope that will help you and your students in the application process for exchange studies at Lund University for 2010.

Lund University has a website for our colleagues at partner universities (International Coordinator's site) where you will find information concerning application procedures, deadlines and courses. For more details please see <http://www.lu.se/o.o.i.s/582>

Information sheet

Academic Calendar 2010/2011: www.lu.se/o.o.i.s/11526

Contact information:

Staff members at the International Student Mobility Group incoming students

<http://www.lu.se/o.o.i.s/582> Staff members at the International Relations Office: www.lu.se/o.o.i.s/579

Applications

On-line application for exchange studies, accommodation, the orientation programme and the mentor programme can be found at: http://interbas.intsek.lu.se/apply/onlinereg_instructions.html. The on-line application is only open during the application periods.

Applications for university-wide agreements should be sent to the International Student Mobility Group. Applications are considered complete when all necessary documents are included as these are defined on the printed version of the online application.

Application period: Autumn term 1 March-25 April, spring term 1 September-25 October.

Arrival dates: Autumn term 17 August, spring term 12 January.

Socrates/Erasmus applications must be sent directly to the departments/faculties with which the agreements are signed. *For addresses* see: www.lu.se/o.o.i.s/10899

Courses

Courses for exchange students

Courses offered in English at Lund University are presented at: <http://www.lu.se/o.o.i.s/11561>
Courses in English at various departments usually require that students already have a certain background in the subject (at least one year of full-time studies on the subject before applying for courses). Students should therefore carefully read the specific requirements for exchange students on the website of the relevant department. For example, the Department of Industrial Design and the Department of Architecture demand **3 years'** prior studies in the subject as well as a portfolio. Kindly observe that we can not guarantee more than 1 course per term at the School of Economics and Management.

Due to a limited number of spaces, the Faculty of Performing Arts and the Faculty of Medicine only admit students within specific faculty/department agreements.
Exchange students are required to follow a full-time term study plan of 30 credits or maximum 45 credits.

Language requirements

For students that are not studying at a University in an English speaking country, it is highly recommended that they have a proficiency in English equivalent to:

- IELTS (**Undergraduate studies:**5.0, with no score less than 4.5), or
- TOEFL (**Undergraduate studies:** Paper Based: 500, Computer Based:173, Internet Based:61), or
- Cambridge/Oxford (**Undergraduate Studies:** First/Lower Cert, Grade/mark A and B (Not C))

Presence in the classroom

Students are required to an 80% presence in the classroom, if not otherwise specified at the first day of the introduction to each course.

The Special Area Studies, (so-called SAS-courses) are available to all exchange students regardless of discipline affiliation: www.lu.se/o.o.i.s/11561

Orientation Programme

Swedish Language (SUSA) is a short language introduction course of 3 credits, offered to all exchange students, before the regular semester and courses start. Our aim is to give the students a smooth integration into the Swedish culture and society. The students are expected to study a part of the course before arrival according to the reading instructions provided at:

http://www.sol.lu.se/sfs/kursutbud/slop.html?expand_menu=9&language=EN.

The course material is available on the internet: <http://www.nordiska.su.se/komloss>

Activities organised for Exchange Students start on the day of their Arrival and continue for approximately two weeks.

Swedish Language Courses (SVE) are normally outside the scope of the exchange agreements. Students can take one and in some cases two courses and each course equals 7.5 credits. Students apply for these courses on-line upon arrival in Lund. www.sol.lu.se/sfs/exchange

Credit System

Sweden has converted to "högskolepoäng" (Higher Education Credits), which replaces the old Swedish system and which is compatible with the European Credit Transfer and Accumulation System (ECTS) credit system: <http://www.lu.se/o.o.i.s/11848>

One year of full-time studies is equivalent to 60 Higher Education Credits. For more information on higher education and the academic system in Sweden please see:

<http://www.lu.se/o.o.i.s/11520>

Other Important Information

Pre-arrival Information

The site provides practical information for the students before their arrival to Lund (and is updated on the 1st of February for the autumn term) <http://www.lu.se/o.o.i.s/11554>

Visa and financial support

All students coming from America, Australia, New Zealand, Asia and Africa must hold a valid visa, as well as documents certifying a financial coverage of at least 37 000 SEK per term or 73 000 SEK per academic year. For more information on visa requirements, kindly contact your local Swedish consular services, or consult the web site of the Swedish Migration Board at:

<http://www.migrationsverket.se/english.jsp>

Estimated expenses per month:

Housing	3.000 SEK
Meals	2.000 SEK
Books/supplies	1.000 SEK
Personal/Miscellaneous	1.200 SEK
Local Transportation	500 SEK
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Total	7.700 SEK

Insurance

All exchange students are covered by "The Swedish State Insurance for Foreign Students" (STUDENT IN). This coverage is restricted to the period of time that the students are in Sweden, as specified in the student's Letter of Acceptance and extends mainly to health claims arising while the student is physically present in Sweden. The students agree to read and accept the terms and conditions of the insurance agreement as presented in the following link: <http://www.kammarkollegiet.se/forsakr/villkor/studentineng.pdf>

EU/EEA citizens are required by the Swedish authorities to have comprehensive medical insurance (e.g. European Health Insurance Card, E128 or E111) during their studies in Sweden. Students are requested to contact their local National Health Insurance Institution, before coming to Sweden, for the required documents.

STARS (Study Abroad Report System)

We would greatly appreciate your support in informing your students about our evaluation system STARS. The information provided is written by former exchange students of Lund University from all over the world. Please have a look; you might find valuable information. Exchange students are required to fill in STARS while in Lund. Find out more about STARS at: <http://www.stars.liu.se/inbound/index.html>

Thank you for your cooperation.

Sincerely,

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Incoming Exchange Student Coordinators